

PERRIS UNION HIGH SCHOOL DISTRICT

Board Approved: July 20, 2005
Revisions Approved: May 17, 2017
Salary Schedule: 20; Row: 27

The Governing Board desires to provide a positive work environment where employees and job applicants are assured of equal access and opportunities and are free from harassment in accordance with law. The Board prohibits district employees from discriminating against or harassing any other district employee or job applicant on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, or sexual orientation. BP 4030 The Governing Board prohibits sexual harassment of district employees and job applicants. The Board also prohibits retaliatory behavior or action against district employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and administrative regulation. BP 4119.11, 4219.11, 4319.11

JOB TITLE: SENIOR SKILLED MAINTENANCE WORKER

JOB PURPOSE STATEMENT: To maintain facilities in a safe operating condition; maintain a preventive maintenance program; and resolve immediate operational and/or safety concerns.

JOB FUNCTIONS:

- Performs a variety of skilled and semi-skilled work in two or more of the trades areas, (i.e. carpentry, roofing, electrical, heating, ventilation and air-conditioning, glazing, locksmithing, painting, plumbing, welding, metal work, masonry).
- Inspects facilities, systems and their component machinery requiring skilled maintenance trades
- Installs machinery and equipment requiring skilled maintenance trades
- Repairs systems requiring the skills of maintenance trades
- Determines preventive maintenance needs for a variety of equipment and maintains equipment in accordance with manufacturer's specifications
- Requests quotations to provide cost information, purchasing and securing items
- Procures equipment, supplies and materials in a timely manner
- Operates hand and power tools used in general maintenance functions in a safe and efficient manner
- Responds to emergency situations
- Disposes of waste materials properly
- Transports various items to provide materials at job site as required to complete tasks
- Works cooperatively and efficiently with other staff

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JOB FUNCTIONS (continued):

- Knows methods, techniques, materials, tools and equipment used in the building trades
- Performs basic math to calculate measurements, quantities, etc.
- Records and documents information to provide written support and/or convey information
- Performs other related duties as assigned or needed

PHYSICAL ABILITIES:

- Visual ability to read handwritten/typed documents, instructions, the display screen of various equipment and machines, and blueprints and schematics
- Able to conduct verbal conversation in English
- Able to hear normal range verbal conversation (approximately 60 decibels)
- Able to sit, stand, stoop, kneel, bend, lift (50 pounds), carry (50 pounds), climb, and walk
- Able to push and/or pull a variety of tools, equipment and objects weighing up to 50 pounds
- Able to sustain manual labor up to 6 hours
- Able to exhibit a full range of motion for shoulder, elbow, back, hip, and knee
- Able to use respirators, for personal protection, as necessary
- Able to work at various elevated heights and in restricted spaces in a safe and effective manner
- Able to work with a variety of chemical agents in a safe and effective manner without allergic reaction
- Able to demonstrate manual dexterity necessary to perform fine maintenance procedures
- Able to operate a variety of motor vehicles, powered industrial vehicles, equipment, and tools associated with the maintenance trades in a safe and effective manner

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JOB QUALIFICATIONS:

Education:

- High School Diploma or General Education Diploma

Experience:

- Completion of formal apprenticeship training in a designated trade and/or two years journey level experience in a designated trade

Licenses, Certifications, Bonding, and/or Testing:

- Valid Driver's License
- Physical Examination Clearance
- TB Clearance
- Drug/Alcohol Clearance
- Criminal Justice Fingerprint Clearance